

Measure T Citizens' Oversight Committee Executive Minutes

Date: Monday, August 24, 2009
Time: 5:30 p.m.
Place: Madera County Transportation Commission Conference Room
2001 Howard Road, Suite 201, Madera, CA 93637

Members Present: Chairman Jon Basila, District 1
Vice Chairman Tom Swire, Member At Large
Dennis Holschlag, Member At Large
José J. Munera, District 2

Members Absent: Cathie Bustos, District 4
Russell Shaw, District 5
Cynthia Ortegón, District 3

Local Agency Staff: Matt Bullis, City of Madera Public Works
Les Jorgensen, City of Madera
Johannes Hoevertsz, County of Madera
Ellen Bitter, City of Chowchilla

MCTA Staff: Derek Winning, Deputy Director
Troy McNeil, Fiscal Supervisor
Richard Poythress, Planner I

Other Staff: Jeff Markarian, Dedekian, George, Small & Markarian Accountancy Corp.

Agenda

Welcome and Introductions

Chairman Basila called the meeting to order.

I. Public Comment

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on the agenda. Note: Prior to action by the Committee on any item on this agenda, the public may comment on that item.

There were no public comments.

II. Minutes of March 24, 2009 Citizens' Oversight Committee Meeting

Approval of the March 24, 2009 Executive Minutes as written was moved and seconded. A vote was called and the motion carried.

III. FY 2007/08 Measure T Compliance Audits

MCTA staff presented Measure T compliance audits for the Authority, City of Madera, City of Chowchilla, and County of Madera. No adverse findings were noted.

Mr. Markarian explained the audit process in detail. The goal of the audit is to determine that Measure T funds are spent according to the Expenditure Plan. The auditor must wait until the local governments have completed their agency audits before proceeding with the Measure T audits. MCTA staff helps the auditor determine if expenses are eligible.

Chairman Basila asked if it was common for audits to take so long to complete after the end of the fiscal year. Mr. Markarian indicated that accounting delays at the County of Madera had lengthened the process, and that audits are typically completed within six months of the end of a fiscal year.

IV. Formal Annual Report to the Authority

MCTA staff presented a final draft copy of the Citizens' Oversight Committee FY 07/08 Annual Report to the Public. Committee members reviewed the document and offered several revisions to the text.

Upon motion by Mr. Holschlag, seconded by Vice-Chairman Swire, to approve and issue the Citizens' Oversight Committee FY 07/08 Annual Report to the Public as amended. A vote was called and the motion carried.

The Report was submitted to the Madera County 2006 Transportation Authority for acceptance.

V. FY 2009/10 Draft Annual Work Program

Ms. Bitter presented a report for the City of Chowchilla. An interprogram loan will allow Chowchilla to deliver their Measure T street improvement program in FY 09/10. Engineering has been completed and environmental review should be completed by Spring 2010. Chowchilla also used Measure T to leverage an air district grant for the construction of a slow-fill CNG facility.

Mr. Bullis presented a map of streets rehabilitated in the City of Madera during FY 08/09 at a total cost of \$1,000,000. The 4th Street/SR 99 interchange widening project is scheduled for construction in 2011.

Mr. Hoevertsz presented a list of FY 08/09 expenditures for the County of Madera.

MCTA staff presented a report on cumulative Measure T expenditures through FY 08/09. Impounded flexible funds have been spent on the pre-construction phases of the SR 41 passing lanes project and the 4th Street/SR 99 interchange project to get

them shelf-ready. The Madera County Road Impact Fee is scheduled to be adopted by the Board of Supervisors in September 2009.

VI. Other Items

MCTA staff announced the release of applications for the 2009-2013 term of the Citizens' Oversight Committee. Four of seven seats on the Committee are up for appointment and all current members are eligible for reappointment. Applications are due September 8, 2009 and members will be appointed to the Committee in October 2009.

VII. Adjournment