

MEETING NOTICE

Date: Wednesday, September 19, 2012
Time: 3:00 P.M.
Place: Madera County Transportation Commission
 Conference Room
 2001 Howard Road, Suite 201
 Second Floor – Citizens Business Bank Bldg.

Agenda

Item	Description	Enclosure	Action
MCTC sitting as the Transportation Policy Committee			
I.	PLEDGE OF ALLEGIANCE		
II.	PUBLIC COMMENT This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.		
III.	TRANSPORTATION CONSENT ITEMS All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.		
A.	2012 Traffic Monitoring Report	Yes	Accept
B.	San Joaquin Valley Greenprint Survey	Yes	Info/Disc
C.	San Joaquin Valley Regional Rail Governance Status and Letters of Support for AB 1779	Yes	Authorize Chair Signature
D.	Transportation Funding Coalition for Cap and Trade Auction Revenues	Yes	Support
E.	San Joaquin Valley Regional Fall Policy Conference – October 10-12, 2012	No	Info/Disc
F.	Madera Regional Directory	Yes	Accept
G.	FY 2013 State and Local Partnership Program (SLPP) – Resolution 12-11 Revised	Yes	Approve
H.	Termination of the SR 152 Mobility Partnership	Yes	Info/Disc
IV.	TRANSPORTATION ACTION/DISCUSSION ITEMS		

A.	San Joaquin Valley Air District PM 2.5 Plan	Yes	Info/Disc
B.	Requests for proposals - 2014 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS)/Environmental Impact Report (EIR) - Contract Award	Yes	Approve
C.	Traffic Monitoring Program - Contract Award	Yes	Approve
D.	PUBLIC HEARING: 2011 Federal Transportation Improvement Program – Resolution 10-12 Amendment No.12	Yes	Approve

MCTC Sitting as the Madera County Transportation Commission

V.	REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE	No	Reaffirm
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VI. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A.	Executive Minutes – July 18, 2012	Yes	Approve
B.	Transportation Development Act (STA,LTF) – Allocations, STA Resolution 12-10 Amendment No. 1, LTF Resolution 12-09 Amendment No.1	Yes	Approve
C.	Transportation Development Act (LTF) – Apportionment, LTF Resolution 12-04 Amendment No. 1		
D.	Transportation Development Act (TDA) Fund Audit Report for Fiscal Year ended June 30, 2011: City of Madera, City of Chowchilla	Yes	Accept
E.	Revised Travel Policy	Yes	Approve
F.	Transportation Development Act (LTF, STA) – Allocation, LTF Resolution 11-08 Amendment No. 5, STA Resolution 11-09 Amendment No. 4	Yes	Approve

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

A.	Office Lease Extension	No	Approve
B.	FY 2012/13 Overall Work Program – Budget Amendment No. 1	Yes	Approve

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A.	2010/11 Measure “T” Compliance Audit Report: City of Madera	Yes	Accept
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IX. AUTHORITY – ACTION/DISCUSSION ITEMS

A.	Citizens’ Oversight Committee – District 3, Appoint	Yes	Appoint
B.	2012/13 Annual Work Program	Website	Approve

X. Miscellaneous

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|-----------------------------|----|-----------|
| A. Items from Caltrans | No | Info/Disc |
| B. Items from Staff | No | Info/Disc |
| C. Items from Commissioners | No | Info/Disc |

XI. Adjournment

No

***Items listed above as information still leave the option for guidance/direction actions by the Board.**

Annotated Agenda

Madera County Transportation Commission September 19, 2012 Meeting

- I. Pledge of Allegiance
- II. PUBLIC COMMENT
- III. TRANSPORTATION CONSENT ITEMS

A. 2012 Traffic Monitoring Report

Summary: The Madera County Traffic Monitoring Program – 2012 Traffic Volumes Report has been developed as part of MCTC’s FY 2011/12 Overall Work Program (OWP). This report is published annually and provides current traffic count information for planning and engineering projects.

Included in your package is a summary of the 2012 Traffic Volumes Report. The full report, including all supporting data, is available on the Madera County Transportation Commission web site at <http://www.maderactc.org/> (Thompson)

Action: Accept the 2012 Traffic Volumes Report

B. San Joaquin Valley Greenprint Survey

Summary: The first action of the Green print will be to release a survey to be distributed as widely as possible across all communities, geographic, political, and economic in the San Joaquin Valley. The goal of the survey is to begin to gather information about the hopes, goals and concerns that stakeholders have about the management of land, water and living resources of the Valley. The results of the survey will guide the collection of data and help shape further efforts to involve the public in the Greenprint process.

Included in your package is a letter requesting participation in the San Joaquin Valley Greenprint survey. You can access the survey at: www.valleyblueprint.org/greenprint (Taylor)

Action: Information and Discussion Only

C. San Joaquin Valley Regional Rail Governance Status and Letter of Support for AB 1779

Summary: Included in your package is the final amended version of Assembly Bill 1779: Intercity Passenger Rail Act of 2012 for San Joaquin Corridor. Also included are the following letters of support:

1. MCTC Letter of Support for AB 1779 – authorize Chair signature
2. SJV Regional Planning Agencies’ Directors’ Committee – Letter of Support for AB 1779
3. SJV Regional Planning Agencies’ Directors’ Committee – Letter of Support for SB1225

AB 1779 was passed by the Legislature. The Senate Final vote was 31-3 and the Assembly Concurrence vote was 62-16. AB 1779 will now be sent on to the Governor for his signature.

The next full committee RGI Working Group meeting will be on October 26, 2012 at Merced Civic Center, Sam Pipes Room (678 W. 18th Street, Merced) starting at 10 am. Please make sure to reserve this date on your calendar; this should be a very important meeting.

Action: Authorize Board Chair signature for AB 1779 letter of support

D. Transportation Funding Coalition for Cap and Trade Auction Revenues

Summary: As part of the implementation of AB 32 (2006), the California Air Resources Board (ARB) has adopted regulations to establish a new cap-and-trade program to cap greenhouse gas emissions statewide. AB 32 calls for the reduction of greenhouse gases to 1990 levels by the year 2020. The cap-and-trade program is expected to reduce emissions dramatically as well as generate significant revenues. ARB plans to sell over 60

million allowances in 2012-2013, generating an estimated \$600 million to over \$3 billion, depending on the price per ton, which would range between \$10 and \$50. The first auction is scheduled to be held in November 2012, with subsequent auctions in February and March 2013.

There is currently legislation in both houses of the legislature focused on the allocation of cap-and-trade revenues. A coalition has been formed to advocate that a portion of any collected revenues be dedicated for transportation purposes (see attached letter). The unifying principle for all of these stakeholders is that auction revenues derived from vehicle fuels should be used to fund transportation system needs. *(Taylor)*

Action: Recommend the MCTC Policy Board support the Coalition principles.

E. San Joaquin Valley Regional Fall Policy Conference – October 10-12, 2012

Summary: The 2012 San Joaquin Valley Regional Fall Policy Council will be on October 10-12 at the Tachi Palace Hotel. This year's conference is hosted by Kings County Association of Governments. You can access the Conference Website at: <http://www.kingscog.org/2012FallPolicyConference.html> Sessions may include the following:

- Sustainable Communities Strategies for the San Joaquin Valley
- Growing Wisely in Urban, Suburban, and Rural areas
- Making AB 32 and SB 375 Work
- Working Together as Local and Regional Agencies
- Review of Valley-wide Projects
- Blueprint Awards Luncheon

(Taylor)

Action: Information and Discussion Only

F. Madera Regional Directory

Summary: Included in your package is the latest Madera Regional Directory. The directory contains contact information for Agencies that the MCTC Staff frequently consults with through the Transportation Planning, Programming, and Monitoring process. You can access the Regional Directory at www.maderactc.org *(Taylor)*

Action: Accept Madera Regional Directory

G. FY 2013 State and Local Partnership Program (SLPP) – Resolution 12-11 Revised

Summary:

The Madera County Transportation Commission previously approved 2013 SLPP Resolution 12-08 on July 18, 2012; the City of Chowchilla subsequently revised their project and nominates the Presidential Street Rehab Project for the 2013 SLPP Program. Therefore Resolution 12-11 supersedes the previous approved resolution.

The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, approved by the voters as Proposition 1B on November 7, 2006, authorized \$1 billion to be deposited in the State-Local Partnership Program (SLPP) Account to be available, upon appropriation by the Legislature, for allocation by the California Transportation Commission over a five-year period to eligible transportation projects nominated by an applicant transportation agency. The Bond Act required a dollar for dollar match of local funds for an applicant agency to receive state funds under the program.

In 2008, the Legislature enacted implementing legislation (AB 268) to add Article 11 (commencing with Section 8879.66) to Chapter 12.491 of Division 1 of Title 2 of the Government Code. Article 11 defines the purpose and intent of the program, defines the eligibility of applicants, projects, and matching funds, and provides that 95% of program funds will be distributed by formula to match voter-approved transportation taxes and fees and that the remaining 5% will be available for a competitive grant application program to match uniform developer fees. Section 8879.74 requires the Commission to adopt an annual program of projects for the program and to develop and adopt guidelines to implement the program, consistent with

Article 11. Project allocations are to be made beginning no later than October of each year.

The Commission will adopt an annual program of projects for the SLPP, by October of each fiscal year. The program will consist of projects nominated by eligible applicants for the formula program and projects selected by the Commission under the competitive grant program to match uniform developer fees. SLPP project funding will match eligible local funding for project construction or equipment acquisition, consistent with Section 8879.70. The Commission will not program or allocate SLPP funding to match local funding for preconstruction work. The program of projects for each fiscal year will include, for each project, the amount to be funded from the SLPP, the source of the dollar-for-dollar match of SLPP funding, and the estimated total cost of project construction or equipment acquisition, including any additional supplementary funding. The source of the dollar-for-dollar match will include only revenues from the transportation tax or fee that qualifies the applicant for SLPP funding and only funds to be expended after the Commission allocation of SLPP funds.

Madera Region FY 2013 SLPP Program

City of Chowchilla

Presidential Street Rehab Project – Various Locations – Street Rehabilitation - \$240,000 SLPP funds

City of Madera

4th Street – Pine to “K” Street – Street Rehabilitation - \$567,000 SLPP funds

County of Madera

Ave 9 – Road 36 to BNSF Tracks – Road Rehabilitation - \$1,454,000 SLPP funds

(Winning)

Action: Approve the Madera County 2013 State and Local Partnership Program by Resolution 12-11.

H. Termination of the SR 152 Mobility Partnership

Summary: Following the executive director meeting concerning the SR 152 Mobility Partnership, the partners agreed that the best way to continue to move forward on this project in Santa Clara and San Benito Counties is to dissolve the current partnership. Currently, each county is at a different point in the evaluation of the project design options and environmental review; therefore, it has become clear that in order to proceed and make better progress, advancing the corridor improvements locally would be more effective at this time.

Included in your package is a letter from the Santa Clara Valley Transportation Authority formally withdrawing from the partnership and the dissolution of the Mobility Partnership, effective August 18th, as provided in the memorandum of understanding establishing the Mobility Partnership. *(Taylor)*

Action: Information and Discussion Only

IV. TRANSPORTATION ACTION/DISCUSSION ITEMS

A. San Joaquin Valley Air District PM 2.5 Plan

Summary: On August 14, 2012 the California Air Resources Board (ARB) provided an update on the status of the 2012 San Joaquin Valley PM2.5 Plan to the San Joaquin Valley Air District and the MPO directors. ARB indicated development of the 2012 PM2.5 Plan has been a difficult planning exercise and a collaborative approach was requested to review the technical details to be used to set the plan's transportation conformity budgets. These conformity budgets are vital to the MPOs ability to demonstrate conformity throughout their future planning processes.

Since that call, the MPOs, the Air District, and ARB have met several times to review the technical details related to conformity budget setting as well as critical milestone dates. As part of the development of the

PM2.5 plan, both ARB and Air District staff have indicated a desire to reflect the impact of the economic recession on emissions estimates if and/or where applicable. ARB and Air District staffs have coordinated with MPO staff to discuss where recession adjustments might be applicable to the on-road mobile transportation emissions sources. These coordination sessions are currently in their infancy and no data is available at this time.

Because ARB, Air District, and MPO staff have not completed their analyses of applicable economic recession adjustments, it is difficult to assess the impact any changes may have on the San Joaquin Valley MPOs ability to demonstrate conformity by July 20, 2013, as well as the transportation conformity budgets for the 2012 PM2.5 Plan. Staff will continue to provide updates as information becomes available.

A summary of at risk projects has been developed to illustrate the fiscal impact to the San Joaquin Valley should the MPOs lapse in July 2013 or early 2015. If the MPOs lapse in July 2013 because of an inability to demonstrate conformity to the 8-hour Ozone standard, approximately \$20.5 billion dollars would be at risk of loss or delay. The magnitude of project impacts would be dependent on the duration of the lapse. (*Winning*)

Action: Information and Discussion Only

B. 2014 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS)/Environmental Impact Report (EIR) - Contract Award

Summary: The **Regional Transportation Plan (RTP)** is the region's blueprint for future transportation improvements and investments based on specific transportation goals and objectives defined by MCTC, the public and elected officials. The RTP is a 25-year planning tool prepared by the Metropolitan Planning Organization (MPO) to encourage and promote the safe and efficient management, operation and development of a regional intermodal transportation system that will serve the mobility needs of goods and people. The RTP covers all modes of a complete transportation system, including roadways, transit, bicycle/pedestrian improvements and aviation.

A **Sustainable Communities Strategy (SCS)** element is now required by SB 375, the Sustainable Communities and Climate Protection Act of 2008. SB 375 mandates regional GHG reduction targets for passenger vehicles. Pursuant to this act, the California Air Resources (CARB) has established 2020 and 2035 GHG reduction targets for each region covered by one of the state's metropolitan planning organizations. As the MPO for the Madera County, MCTC is required to prepare an SCS that demonstrates how GHG reduction target will be met through integrated land use, housing, and transportation planning. For the first time, this will entail the development of alternative RTP growth/land use scenarios in coordination with and relative to the typical RTP infrastructure-based funding allocations scenarios.

SELECTION SCHEDULE AND PROCESS

The anticipated schedule of activities related to this RFP is as follows:

<input type="checkbox"/> Mail RFP	August 1, 2012
<input type="checkbox"/> Proposal Submittal Deadline	September 4, 2012
<input type="checkbox"/> Interviews & Proposal Review	September 12, 2012
<input type="checkbox"/> MCTC Contract Award	September 19, 2012
<input type="checkbox"/> Contract Start Date (tentative)	October 2, 2012
<input type="checkbox"/> Contract Completion	November 1, 2013

An ad hoc committee of MCTC staff reviewed and scored the proposals. The following two groups of consultants submitted proposals and offered the following bids:

1. Kittelson & Associates in association with: Mintier Harnish, Rincon Consultants, Flint Strategies, Terry A. Hayes Associates - **\$349,825 – Total Proposal Score 379/400**
2. VRPA Technologies in association with: Moy & Associates, CD+A, Fehr & Peers, Quad

Knopf, Environ, Nolye V5, Pacific Group, The Sohagi Law Group - **\$349,973 – Total Proposal Score – 391/400**

MCTC Staff recommends that VRPA Technologies be retained based on prior relevant experience and qualifications of staff.

Action: Approve VRPA Technologies, 2014 RTP/SCS/EIR proposal, and authorize staff to develop a contract not to exceed \$350,000.

C. Traffic Monitoring Program - Contract Award

Summary: The Traffic Monitoring Program is comprised of two main components. The Regional Traffic Count Program and the Local Agency Discretionary Support Program. The Regional Traffic Count Program consists of a master list of count locations primarily based upon the screenlines used to calibrate the Madera County Traffic Model and are considered required services.

The Local Agency Discretionary Support Program consists of additional services: traffic counts; radar surveys; turn movements; and accident diagrams provided on an “as needed” basis upon request of the local agency. MCTC does not provide a budget for counts under this program. Local agencies requesting counts under this program are solely responsible for providing reimbursement to the consultant.

REGIONAL TRAFFIC COUNT PROGRAM

- 1) Regional Count Program – The MCTC is responsible for maintaining the Madera Regional Traffic Count Program. This involves approximately 225 count locations to be counted on a rotational basis over a 3-year period in which 75 locations are counted annually. The regional locations are counted over a 24-hr period in each direction and are considered to be “raw” traffic counts. A map indicating each of the regional count locations will be provided by MCTC.

LOCAL AGENCY SUPPORT PROGRAM

- 1) Local agency traffic counts – The local agencies schedule traffic counts as needed to support traffic control device warrant studies; capital improvement program development for streets and roads and signalized intersections; and turning movement counts. Workflow varies depending upon individual agency requirements.
- 2) Radar speed studies – All three agencies require radar studies, which are provided on an as needed basis. MCTC currently owns and would make available for use a radar gun and related equipment.
- 3) Accident analysis – Each agency requires accident analysis to include preparation of accident diagrams, review of accident reports, and recommendations for engineering solutions where applicable.

SELECTION SCHEDULE AND PROCESS

The anticipated schedule of activities related to this RFP is as follows:

<input type="checkbox"/> Mail RFP	August 1, 2012
<input type="checkbox"/> Proposal Submittal Deadline	September 4, 2012
<input type="checkbox"/> Proposal Review	September 9, 2012
<input type="checkbox"/> MCTC Contract Award	September 19, 2012
<input type="checkbox"/> Contract Start Date (tentative)	October 15, 2012
<input type="checkbox"/> Contract Completion	June 30, 2015

An ad hoc committee of MCTC staff reviewed and scored the proposals. MCTC Staff recommends that Peters Engineering Group be retained based on the firm’s geographic proximity to Madera County, previous traffic count experience.

The following three contractors submitted proposals and offered the following bids on a per annum basis:

3. Associated Transportation Engineers - \$10,000
4. Peters Engineering Group - \$9,000
5. TJKM Transportation Consultants - \$8,445

MCTC will enter into a three-year contract with Peters Engineering Group for a total amount of \$27,000 (\$9,000 per year).

Action: Authorize staff to enter into a three-year agreement with Peters Engineering Group to develop a contract not to exceed \$9,000 per year (\$27,000 total over the life of the contract).

D. PUBLIC HEARING: 2011 Federal Transportation Improvement Program – Resolution 10-12 Amendment No. 12

Summary:

**NOTICE OF PUBLIC HEARING ON THE
DRAFT AMENDMENT #12 TO THE 2011 FEDERAL TRANSPORTATION IMPROVEMENT
PROGRAM**

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on September 19, 2012 at 3 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #12 to the 2011 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

- The 2011 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible to proceed without a conformity determination.
- The Draft Amendment #12 to the 2011 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period will commence on September 13, 2012 and conclude September 19, 2012 at 3:00 p.m. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at <http://www.maderactc.org/>.

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 p.m. on September 19, 2012 to Derek Winning at the address below.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on September 19, 2012. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Derek Winning, Deputy Director
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637
(559) 975-9465
derek@maderactc.org

(Winning, Findley)

Action: Approve the Madera County 2011 FTIP Resolution 10-12 Amendment No. 12.

V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

VI. ADMINISTRATIVE CONSENT ITEMS

A. Executive Minutes of July 18, 2012

Summary: Included in your package is a copy of the July 18, 2012 Executive Minutes of the Policy Board.

Action: Approve Executive Minutes of July 18, 2012

B. Transportation Development Act (STA, LTF) – Allocations, STA Resolution 12-10 Amendment No. 1, LTF Resolution 12-09 Amendment No.1

Summary: Included in your package are TDA allocation amendments from the City of Chowchilla for LTF and STA to allocate all of Chowchilla's FY 2012/13 available apportionments. (*McNeil*)

Action: Approve Transportation Development Act (LTF & STA) – Fund Allocations, STA Resolution 12-10 Amendment No. 1 and LTF Resolution 12-09 Amendment No. 1

C. Transportation Development Act (LTF) – Apportionment, LTF Resolution 12-04 Amendment No. 1

Summary: Over the past two fiscal years, the Local Transportation Fund Account has received funds in excess of the approved apportioned amounts. Accordingly, MCTC desires to release these excess funds to the local agencies to be used for eligible activities. The amount of excess funds to be released is \$900,000. Upon approval of the release of the excess funds, the local agencies will be requested to revise their allocation requests so they are able to access the excess funds. (*McNeil*)

Action: Approve TDA (LTF) – Apportionment, LTF Resolution 12-04 Amendment No. 1

D. Transportation Development Act (TDA) Fund Audit Report for Fiscal Year ended June 30, 2011: City of Madera, City of Chowchilla

Summary: MCTC has received the Report of Examination of Revenues and Expenses of the Transportation Development Act (TDA) allocations for the Fiscal Year ended June 30, 2011 for the City of Madera and the City of Chowchilla. These reports were done in accordance with Section 99245 of the Public Utilities Code by Price, Paige, and Company.

We are pleased to report that there are no adverse findings. (*McNeil*)

Action: Accept the FY 2010/11 TDA Fund Audit Reports for the City of Madera and City of Chowchilla

E. Revised Travel Policy

Summary: Included in your package is a revised travel policy. MCTC staff drafted language to help clarify the authorizations of travel expenses to avoid any confusion in completing the proper forms required. (*McNeil*)

Action: Approve Revised Travel Policy

F. Transportation Development Act (LTF, STA) – Allocation, LTF Resolution 11-08 Amendment No. 5, STA Resolution 11-09 Amendment No. 4

Summary: Included in your package are TDA allocation amendments from the City of Chowchilla for LTF and STA to allocate all of Chowchilla's FY 2011/12 available apportionments. (*McNeil*)

Action: Approve Transportation Development Act (LTF & STA) – Fund Allocations, LTF Resolution 11-08 Amendment No. 5 and STA Resolution 11-09 Amendment No. 4

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

A. Office Lease Extension

Summary: MCTC's office space lease with DMP Development Corp is due to expire January 31, 2013. MCTC has the option to extend the lease for another 5 years. DMP provided proposed rates for a 5-yr extension; these rates have been compared to comparable and available office space in the area and have been

found to be equivalent to current market rates. The proposed rates for a 5-yr extension are as follows:

- Year 1 - \$1.55 per square foot plus Common Area Maintenance Charges at \$.17 psf
- Year 2 - \$1.55 per square foot plus Common Area Maintenance Charges at \$.19 psf
- Year 3 - \$1.60 per square foot plus Common Area Maintenance Charges at \$.21 psf
- Year 4 - \$1.65 per square foot plus Common Area Maintenance Charges at \$.22 psf
- Year 5 - \$1.65 per square foot plus Common Area Maintenance Charges at \$.24 psf

It should be noted that the rates for the first two years of the extension are the same as our current year rate with the exception of slight increases in Common Area Maintenance (CAM) Charges. DMP has agreed to still subsidize part of our fair share of the CAM Charges as the actual costs are estimated to be around \$0.55 psf. (McNeil)

Action: Approve Office Lease Extension with DMP Development for a period of 5 years

B. FY 2012/13 Overall Work Program – Budget Amendment No. 1

Summary: Included in your package is a letter to Caltrans requesting the amendment, copy of the amended budget, amended OWP spreadsheet, and amended work elements. The revised Budget is \$1,415,792 (increase of \$41,680 from original budget.) Attached is a copy of the amended budget, amended OWP spreadsheet and amended Work Elements. The amendment reflects changes in higher health insurance costs, on-call modeling services, higher translation services, higher than anticipated carryover costs of the Model Update project, and conference call costs for Valley Coordination efforts.

The amendment is recognized in the following:

Revenues – (Increase \$41,680)

- FHWA PL – increase \$19,769
- STIP Carryover – decrease \$996
- SJV Blueprint Carryover – increase \$24,553
- TDA Planning – decrease \$1,646
- Member Assessment Fees – decrease \$3,000
- MCTA Carryover – increase \$3,000

Salaries and Benefits – (Increase \$4,480)

- Health – increase \$4,480

Indirect Costs – (Decrease \$1,000)

- Insurance and bonds – decrease \$1,000
- Office Furniture – increase \$500
- Membership Fees – decrease \$500

Other Direct Costs – (Increase \$38,200)

- Traffic Model & GIS Support – increase \$7,000
- Traffic Monitoring Program – decrease \$1,000
- Model Update – increase \$27,000
- Valley Coordination Participation – increase \$4,200
- Translation Services – increase \$2,000
- RTP EIR – increase \$50,000
- RTP/SCS Development – decrease \$50,000
- Board Costs and Other Costs – decrease \$1,000

The amendment is reflected in the following OWP Work Elements: 100 – Regional Transportation Plan; 111 – Traffic Monitoring Program; 112 – Traffic Modeling; 113 – Air Quality Transportation Planning; 120 – Goods Movement & Highway Planning; 122 – Project Coordination & Financial Programming; 130 – Public Transportation; 140 – Other Modal Elements; 150 – Public Participation Program; 151 – Transportation Demand Management; 200 – Transportation Program Development; 901 – Transportation Funds Administration; 902 – OWP & Budget; 904 – RTPA Coordination; Work Element 905 – San Joaquin Valley Regional Planning Blueprint; 907 – Board Costs & Other Expenses; 910 – MCTA Administration. (McNeil)

Action: Approve FY 2012/13 Overall Work Program – Budget Amendment No. 1

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – CONSENT ITEMS

A. 2010/11 Measure “T” Compliance Audit Report: City of Madera

Summary: MCTA has received the Measure “T” Compliance Audit Report for the Fiscal Year ended June 30, 2011 for the City of Madera. This report was done in accordance with Section 99245 of the Public Utilities Code by Price, Paige & Company Accountancy Corporation.

We are pleased to report that there are no adverse findings. (*McNeil*)

Action: Accept the 2010/11 Measure “T” Compliance Audit for the City of Madera

IX. AUTHORITY – ACTION/DISCUSSION ITEMS

A. Citizens’ Oversight Committee – District 3 Vacant Position

Summary: On September 21 2011, the MCTA board appointed 3 new members to the Measure T Citizens’ Oversight Committee (COC). Subsequently, the member appointed to represent Supervisorial District 3, Mr. Jack Perialas, has since indicated that he does not have the time to fulfill the responsibilities of the position.

Pursuant to the requirements of the Measure T Investment Plan, MCTC staff reopened applications for the Citizens’ Oversight Committee to residents of District 3 in July of 2012. One application has been submitted to MCTC for the vacant seat. (*Thompson*)

Action: Information and Discussion. Appointment may be made.

B. 2012/13 Annual Work Program

Summary: Included on MCTC’s website is the Measure “T” 2012/13 Annual Work Program. Per Authority policy the AWP is prepared annually and serves as the annual funding authority for the Measure “T” program. The Annual Work Program recognizes funds available for projects according to the Measure “T” Investment Plan and outlines each local jurisdiction’s Annual Expenditure Plan with respect to the available funds. Also, staff is asking for approval to release and disburse any interest earned through June 30, 2012. (*McNeil*)

Action: Approve the 2012/13 Measure “T” Annual Work Program and the disbursement of interest earned through June 30, 2012

X. Miscellaneous

- A.** Items from Caltrans
- B.** Items from Staff
- C.** Items from Commissioners

XI. Adjournment
