

MEETING NOTICE

Date: Wednesday, March 21, 2012
Time: 3:00 P.M.
Place: Madera County Transportation Commission
 Conference Room
 2001 Howard Road, Suite 201
 Second Floor – Citizens Business Bank Bldg.

Agenda

| Item | Description | Enclosure | Action |
|---|--|-----------|-----------|
| MCTC sitting as the Transportation Policy Committee | | | |
| I. | PLEDGE OF ALLEGIANCE | | |
| II. | PUBLIC COMMENT This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called. | | |
| III. | TRANSPORTATION CONSENT ITEMS All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken. | | |
| | A. 2012-13 Unmet Transit Needs Public Hearing Process | Yes | Info/Disc |
| | B. Call for Projects – 2012 FTA Section 5311(f) Intercity Bus Program | Yes | Info/Disc |
| | C. Call for Project: 2012-2013 Bicycle Transportation Account | Yes | Info/Disc |
| | D. Draft – MCTC Public Participation Plan Update | Yes | Info/Disc |
| IV. | TRANSPORTATION ACTION/DISCUSSION ITEMS | | |
| | A. PUBLIC HEARING: 2011 Federal Transportation Improvement Program – Resolution 10-12 Amendment No. 9 | Yes | Approve |
| | B. Valley Voice – Sacramento 2012 Trip – March 7-8, 2012 | Yes | Info/Disc |
| | C. Exploring Regional Governance of the San Joaquin’s Intercity Rail Service | Yes | Direction |
| | D. Assembly Constitutional Amendment (ACA) 23 | No | Direction |

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|---|-----|-----------|
| E. Prop 84-Blueprint Integration Introduction Presentation | Yes | Info/Disc |
| F. Draft San Joaquin Valley Demographic Forecasts 2010-2050 | Yes | Info/Disc |

MCTC Sitting as the Madera County Transportation Commission

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| V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE | No | Reaffirm |
|---|----|----------|

VI. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

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|---|---------|---------|
| A. Executive Minutes of January 18, 2012 and February 22, 2012 | Handout | Approve |
| B. MCTC Financial and Transportation Development Act Fund Audit for Fiscal Year ended June 30, 2011 | Yes | Accept |

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

- | | | |
|---|-----|---------|
| A. 2011-12 Overall Work Program – Amendment No. 2 | Yes | Approve |
|---|-----|---------|

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

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|--|-----|-----------|
| A. 2012/13 Measure “T” Allocation Estimate | Yes | Info/Disc |
|--|-----|-----------|

IX. AUTHORITY – ACTION/DISCUSSION ITEMS

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| A. None | Yes | Approve |
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X. Miscellaneous

- | | | |
|-----------------------------|----|-----------|
| A. Items from Caltrans | No | Info/Disc |
| B. Items from Staff | No | Info/Disc |
| C. Items from Commissioners | No | Info/Disc |

XI. Adjournment

No

***Items listed above as information still leave the option for guidance/direction actions by the Board.**

Annotated Agenda

Madera County Transportation Commission March 21, 2012 Meeting

- I. Pledge of Allegiance
- II. PUBLIC COMMENT
- III. TRANSPORTATION CONSENT ITEMS

- A. 2012-13 Unmet Transit Needs Public Hearing Process

Summary: The State Transportation Development Act (TDA) requires that the MCTC Policy Board determine that public transportation needs within Madera County will be reasonably met in FY 2011/12 prior to approving claims of Local Transportation Funds (LTF) for streets and roads. The MCTC's Social Service Transportation Advisory Council (SSTAC) is responsible for evaluating unmet transit needs. Each year the SSTAC begins the process of soliciting comments from the public by sending letters to agencies and individuals interested in providing feedback on their public transportation needs within Madera County. The request for comments letters, included in your package, will be mailed late February 2012.

MCTC's Unmet Transit Needs public hearing is scheduled as follows:

- PUBLIC HEARING – Wednesday, April 18, 2012 at 3:00 p.m.
Location: Madera County Transportation Commission Board Room
2001 Howard Road, Suite 201, Madera, CA

First Transit will provide free demand response service to the hearing. A Spanish language interpreter will also be available for those who wish to testify in Spanish. A public notice will be printed in the local newspapers and flyers will be distributed throughout the community publicizing the hearing. (Stone)

Action: Information and Discussion Only

- B. Call for Projects – 2012 FTA Section 5311(f) Intercity Bus Program

Summary: Section 5311 is a non-urbanized area formula funding program authorized by 49 United States Code (U.S.C) Section 5311. This federal grant program provides funding for public transit in non-urbanized areas with a population under 50,000 as designated by the Bureau of the Census. FTA apportions funds to governors of each State annually. The California State Department of Transportation (Department) Division of Mass Transportation (DMT) is the delegated grantee. FTA Section 5311(f) promotes intercity transit in the non-urbanized areas of the state.

The Division of Mass Transit, Rural Transit and Intercity Bus Branch have announced the availability of Section 5311(f) Intercity Bus Program Guidelines and Applications for the fiscal year 2012.

For the fiscal year 2012, Toll Credits can be used to support 5311(f) local match for capital and operating costs. Toll credits can be used to fulfill the local share requirement for eligible expenditures.

The guidelines and applications are available on the Caltrans 5311 website:
<http://www.dot.ca.gov/hq/MassTrans/5311.html> (Stone)

Action: Information and Discussion Only

- C. Call for Projects - 2012-2013 Bicycle Transportation Account

Summary: The Bicycle Transportation Account (BTA) is an annual program that provides state funds for city and county projects that improve safety and convenience for bicycle commuters. To be eligible for BTA funds, a city or county must prepare and adopt a Bicycle Transportation Plan (BTP) that complies with Streets and Highways Code Section 891.2. The BTP must be approved by the local agency's Regional Transportation

Planning Agency.

Caltrans anticipates an appropriation of \$7.2 million annually for projects that improve safety and convenience for bicycle commuters. Streets and Highways Code (S&HC) Section 2106 stipulates the annual BTA funding level, subject to appropriation in the approved State budget. Per S&HC 891.4(b), funds are allocated to cities and counties on a matching basis that requires the applicant to furnish a minimum of 10 percent of the total project cost. No applicant shall receive more than 25 percent of the total amount transferred to the BTA in a single fiscal year. Highway User's Tax Account (HUTA), Transportation Tax Fund are the funding sources for the Bicycle Transportation Account

Important Dates:

February 27, 2012 - BTA Call for Projects announced. .

January 1, 2007 to March 31, 2012 - Bicycle Transportation Plan (BTP) adoption date range for 2012-13 eligibility. **BTPs must be adopted by the governing boards or councils prior to the application submission.** Adoption must include Regional Transportation Planning Agency (RTPA) approval of applicant's BTP to ensure compliance with SHC Section 891.2 and the regional transportation plan (RTP).

April 1, 2012 - Last day for applicants to submit final invoices for BTA projects open with Cooperative Work Agreements (CWA).

Agencies requesting CWAs for the 2009-10 BTA Cycle become ineligible if approved. CWA award notification is anticipated the first week of April 2012.

April 27, 2012 - BTA Applications due to Headquarters and Districts by Close of Business.

May 31, 2012 - District-evaluated applications must be received at BFU.

2012-13 Award - Announced after enactment of the 2012-13 California Budget.

Additional Information on 2012-13 Bicycle Transportation Account program is available at :
<http://www.dot.ca.gov/hq/LocalPrograms/bta/btawebPage.htm> (Stone)

Action: Information and Discussion Only

D. DRAFT - MCTC Public Participation Plan Update

Summary: The Public Participation Plan is a document that demonstrates and guides MCTC's commitment to public involvement in the transportation planning process. The plan outlines how the public is engaged with timely public notice; accurate and complete information; access to key decisions; and opportunities for early and continuous involvement in the transportation planning process.

A 45-day public review and comment period will commence on March 5, 2012 and conclude the day of the public hearing on these matters. The draft documents will become available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 or on the MCTC Website at <http://www.maderactc.org>.

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 PM, April 18, 2012 to the address below.

After considering the comments, the documents will be considered for adoption, by resolution, by the MCTC Policy Board at a regularly scheduled meeting to be held on May 23, 2012. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Dylan Stone, Transportation Planner
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637

(559) 975-9465
dylan@maderactc.org

(Stone)

Action: Review DRAFT - MCTC Public Participation Plan for 45-day review and comment period.

IV. TRANSPORTATION ACTION/DISCUSSION ITEMS

- A. **PUBLIC HEARING:** 2011 Federal Transportation Improvement Program – Resolution 10-12 Amendment No. 9

Summary:

NOTICE OF PUBLIC HEARING ON THE DRAFT AMENDMENT #9 TO THE 2011 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on March 21, 2012 at 3 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #9 to the 2011 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

- The 2011 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible to proceed without a conformity determination.
- The Draft Amendment #9 to the 2011 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period will commence on March 15, 2012 and conclude March 21, 2012 at 3:00pm. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at <http://www.maderactc.org/>.

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00pm on March 21, 2012 to Derek Winning at the address below.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on March 21, 2012. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Derek Winning, Deputy Director
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637
(559) 975-9465
derek@maderactc.org

(Winning)

Action: Approve the Madera County 2011 FTIP Resolution 10-12 Amendment No. 9.

B. Valley Voice – Sacramento 2012 Trip – March 7-8, 2012

Summary: The annual San Joaquin Valley Regional Planning Agencies Valley Voice trip to Sacramento was held on March 7-8, 2012. Councilman Poythress and Executive Director Patricia Taylor attended the trip on behalf of the Commission. Elected officials and MPO staff from each of the eight San Joaquin Valley counties met with representatives from the Assembly, Senate, and statewide agencies to advocate for the priority issues identified in the Valley Legislative Platform. (Taylor)

Action: Information and Discussion only

C. Exploring Regional Governance of the San Joaquin's Intercity Rail Service

Summary: At last month's Policy Board meeting, Dan Leavitt from the San Joaquin Regional Rail Commission presented a report concerning the exploration of Regional Governance of the San Joaquin's Intercity Rail Service. A Central Valley Rail Working Group (CVRG) meeting was held on March 9th in Merced. The purpose of the meeting was to discuss the Regional Governance of the San Joaquin rail service with members from the eight county Valley areas. The Madera representatives were Mayor Frasier and Supervisor Rodriguez. There seems to be support in concept to move forward with legislation in this year's cycle; however, there is a tight schedule. Currently, Assembly Member Galgiani and Senator Fuller have introduced spot bills.

The next steps are as follows:

- Add 5 members to Regional Governance Initiative (RGI) Subcommittee from Madera, Fresno, Kings, Tulare and Kern regions
- Presentation before the San Joaquin Valley Regional Policy Council on March 23rd
- Briefing meetings with Alameda and Contra Costa Region Representatives
- Sponsor Regional Governance Legislation
- Partner with LOSSAN Board
- Develop Draft JPA Agreement
- Develop Business Case for Regional Management

(Taylor)

Action: Direction may be provided

D. Assembly Constitutional Amendment (ACA) 23

Summary: ACA 23 is a constitutional amendment to lower the voter threshold to 55 percent for passage of transportation funding initiatives. Kern COG and ACA 23 author Assemblyman Perea drafted and submitted this legislation and argue that this is expected to be another difficult year for finance in California. Transportation agencies are meeting new demands for cleaner air, reduced congestion, and improved transit opportunities while facing uncertain state funding sources. The San Joaquin Valley Regional Transportation Planning Agencies presented this proposal as a part of its platform in Sacramento during its Valley Voice trip and requested State lawmakers to endorse the measure stating that it is critical to transportation planning health and efforts to provide economic stimulus to the communities throughout the State.

Many small counties have won majority votes for local transportation improvement sales taxes, but were unable to make the two-thirds requirement. Supporting legislation ACA 23, which lowers the threshold required to pass transportation initiatives to 55%, gives counties majorities to establish their own measures to address transportation needs that are best understood at the local level.

Staff has been requested by Kern COG on behalf of Assemblyman Perea to provide a letter of support and/or resolution from local government officials. Staff is requesting direction. (Taylor)

Action: Direction may be provided

E. Prop 84-Blueprint Integration Introduction Presentation

Summary: Eric Vonberg from URS Corporation will be in attendance to present its report concerning the first phase of the Blueprint Integration program. He will be joined by Bruce O'Neil of Land Use Associates who is the Central Area Circuit Planner representing Fresno and Madera Counties for this project.

The valley's eight regional planning agencies have contracted with URS Corporation to lead The San Joaquin Valley Blueprint Integration Project. The Project is funded through a Round 1 Prop 84 grant to provide support integrating Blueprint Smart Growth principles into General Plans and planning policies.

The first phase of the Blueprint Integration program is scheduled to run through January of 2013, with

outreach beginning in early 2012. Outreach will be accomplished through a variety of means, including the Circuit Planner collaboration with local representatives, workshops in each of the eight counties, and a Valley-wide workshop to be coordinated with the Smart Valley Places program. By the end of the first phase, each of the participating cities will have utilized and/or identified locally appropriate strategies for integration of the Blueprint principles into local practices. Phase one deliverables will consist of tangible products, as well as additional strategies identified by local communities to further integrate Blueprint Principles in future phases.
(Stone)

Action: Information and Discussion only

F. Draft San Joaquin Valley Demographic Forecasts 2010-2050

Summary: Enclosed in your package is a demographic forecast report for each of the eight counties that will provide unified and consistent forecasts the counties can use for both Blueprint and SB 375 purposes which will further the spirit and principles of the Blueprint effort while taking into account the economic downturn.

This report was developed by The Planning Center presents demographic forecasts for the San Joaquin Valley and the eight county-wide Metropolitan Planning Organizations (MPOs) in the Valley. The MPOs will use these forecasts to assist in determining the impact of various development densities on the fiscal health of cities and counties in the San Joaquin Valley and identifying market demand for higher density residential housing projects associated with the preferred growth scenario of the San Joaquin Valley Regional Blueprint. Equally important, these forecasts will be incorporated into the common traffic model being developed for the MPOs. The forecasts will also be used to formulate items such as Sustainable Community Strategies required under SB 375 and the Regional Housing Needs Allocation, also required under state law.

(Stone)

Action: Information and Discussion Only

V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

VI. ADMINISTRATIVE CONSENT ITEMS

A. Executive Minutes of January 18, 2012 and February 22, 2012

Summary: A copy of the January 18, 2011 and February 22, 2012 Executive Minutes will be provided as a handout during the Policy Board Meeting.

Action: Approve Executive Minutes of January 18, 2012 and February 22, 2012

B. MCTC Financial and Transportation Development Act Fund Audit for Fiscal Year ended June 30, 2011

Summary: Included on MCTC's website is a copy of the *Audit of MCTC Administrative and Planning Grant Funds and TDA Funds FY 2010/11* prepared by Price, Paige, & Company Accountancy Corporation. The independent auditor's report expressed an unqualified opinion on the general purpose financial statements of the Commission and an unqualified opinion on the independent auditor's report for compliance of major programs.

The auditor noted one finding related to the TDA funds: The accounting records must accurately reflect the financial position of MCTC. We recommend that the Commission enhances their year-end review process to ensure identification of expenses, for inclusion in the accounting records, in the proper period.

Management understands the importance of accurately reflecting the financial position of MCTC. Staff has already implemented procedures to enhance the year-end review process.

(McNeil)

Action: Accept MCTC Financial and Transportation Development Act Fund Audit for Fiscal Year ended June 30, 2011

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

A. 2011-12 Overall Work Program – Amendment No. 2

Summary: Included in your package is a letter to Caltrans requesting the amendment, copy of the amended budget, amended OWP spreadsheet, and amended work elements. The revised Budget is \$1,012,425 (increased \$10,282 from previously amended budget). The amendment reflects expenditures for the Interregional Goods Movement Plan and some movement of salary to a different work element.

The amendment is recognized in the following:

- Revenues – (Increase \$10,282)
 - FHWA PL – increase \$4,361
 - STIP Planning – increase \$916
 - SJV Blueprint – increase \$2,149
 - TDA Planning – increase \$2,856
- Other Direct Costs – (Increase \$10,282)
 - Valley Coordination Participation – increase \$10,282

The amendment is reflected in the following OWP Work Elements: Work Element 120 – Goods Movement & Highway Planning; Work Element 905 – San Joaquin Valley Regional Blueprint.
(McNeil)

Action: Approve FY 2011/12 Overall Work Program and Budget – Amendment No. 2

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – CONSENT ITEMS

A. 2012/13 Measure “T” Allocation Estimate

Summary: The 2012/13 Measure “T” Allocation Estimate is included in your package. The estimate provides a not to exceed budget allocation for each Measure “T” program for each agency.

Staff has requested that each agency prepare their Annual Expenditure Plan (AEP) identifying how each agency anticipates spending the funds in FY 2012/13 for each category, including the subcategories. The AEPs will then be incorporated into the Annual Work Program which will be presented as a draft document at the June Board meeting. *(McNeil)*

Action: Information and Discussion only.

IX. AUTHORITY – ACTION/DISCUSSION ITEMS

A. None

X. Miscellaneous

- A. Items from Caltrans
- B. Items from Staff
- C. Items from Commissioners

XI. Adjournment
